



## **Visa Requirements For Spain**

### **APPOINTMENTS NEED TO BE BOOKED FOR VISA SUBMISSIONS**

<http://www.vfsglobal.com/spain/southafrica/Scheduleanappointment.html>

- Completed & signed Visa Application Form
- Two recent passport photos on white background - Biometric Specifications
- Valid passport with at least 3 months validity after expiry of visa
- Three (3) continuous blank facing pages in passport
- Copy of passport must be included Temporary passports are accepted for travel to Spain provided
- Proof of application for permanent passport submitted
- Certified copy of ID book must be submitted
- **PLEASE NOTE NOT ALL SCHENGEN STATES ACCEPT TEMPORARY PASSPORTS**

Travel Itinerary must

- Specify dates of travel
- Full details of travel destinations
- Amount of days to be spent in each country



Medical Travel Insurance must specify

- Name of traveler – exactly as per passport
- Validity for full period of travel
- Schedule of benefit and amount covered to be disclosed
- Minimum cover of Euros 30,000 PLEASE NOTE: This website and the information therein only act as a guideline and is subject to change by the relevant foreign authority without any prior notification being given.

## **Financial Means**

- ORIGINAL & LATEST three months bank statements MUST be submitted
- STATEMENTS MUST HAVE ORIGINAL BANK STAMP ON THEM – NO COPY ACCEPTED
- Photocopies, internet statement, bank letters are NOT ACCEPTED Minimum balance on bank statement requirements are:
- Stay up to 9 days 569.97 Euros – R7200.00
- Stay 9 days or more 63.33 Euros per day – R792 per day
- If sponsored, signed letter of confirmation and latest 3 months bank statements of sponsor must be included with application Accommodation –
- Hotel bookings for ENTIRE stay in all the Schengen territory must be submitted Cruises
- Full itinerary of cruise destinations to be included



- Proof of payment of cruise must be provided Visiting & Staying with Friends or Family
- Signed invitation letter from friend or family to be included
- If staying with friends or family a copy of hosts passport/ID document and visa if not Spanish citizen
- Proof of residence in Spain required
- If property owned or leased , copy of relevant documentation to be included Business/Professional Trips/Conference
- Letter of invitation from host company or authority in Spain detailing purpose, dates and relationship with invited person/company
- Letter of employment from SA detailing purpose, dates , relationship with Spanish company and employment status
- If self employed submit proof of company/CC registration documents or VAT certificate or VAT return
- For Conferences – submit proof of registration from conference organizers  
Employment Letter – FOR BOTH TOURISM & BUSINESS
- Employment letter confirming status of employment, confirming leave , dates of travel ,and returning to employment must be submitted
- If status of employment is Director, Owner or Shareholder , submit proof of company/CC registration documents or VAT certificate or VAT return Minors
- Certified copy of full or unabridged birth certificate
- Certified copies of both parents ID documents



## FINEFREIGHT VISA SERVICES

Office: 011 440-2022

Fax: 011 440-2005

Website: [www.feinfreight.co.za](http://www.feinfreight.co.za)

218 Corlett Drive ♦ Bramley ♦ Johannesburg ♦ 2090

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- If travelling alone or only with one parent , a certified written consent letter from remaining parent / legal guardian signed before a Commissioner of Oaths Students or Scholars
- Letter from university/school confirming attendance at institution Non South African Passports
- Must have valid SA residence/work permit in passport Groups
- Alphabetical listing of all participants to be included with submission School / Educational Tours
- Original letter from school or organizing institute with all names of students and responsible teachers / coaches.